



Checklist for Document Submittal for MD-378 Small Pond Final Approval

1st Review Additional Review

Project: _____

Date: _____

Cecil Soil Conservation District (CSCD) Project No.: _____

Please forward the attached “documents” filled out and signed as requested so when the District receives the final plans for signature from the local SWM approval authority, we are able to provide approval signatures on the plans.

Provide one (1) hardcopy directly to CSCD of all the following documents completed:

- 1 - Final Pond Summary Sheet (4/2022 Form PO-1) for each Small Pond being approved
- 2 - Pond owner entity documents showing who has authority to sign on behalf of ownership entity (see attached document description)
- 3 - Small Pond Approval completed & signed by Pond(s) Owner
- 4 - Operation and Maintenance Plan Guidelines completed & signed by Pond(s) Owner

As part of finalizing the Operation and Maintenance Plan Guidelines, it’s important the owner/developer and their representatives have familiarized themselves with the requirements for operating and maintaining the MD-378 small pond(s) on this project. The copy we have provided you with has checkmarks in all the boxes. Please take time to review each item and make sure each applies to the small pond(s) and if it does not, remove the checkmark. When the document is returned with the owner’s signature, the owner acknowledges they have read each item and accepts these responsibilities.

- 5 - MD-378 Small Pond Construction Inspection Notification document completed & signed by Owner, Developer, and EIC (contractor’s information & signature may be obtained at pre-construction meeting)